



## Services and Events Livestreaming and Video Recording Safeguarding Policy

### Aims

1. To safeguard children or young people whilst a service or event is being livestreamed.
2. To ensure that no children can be identified as being present without the permission of their parents / guardians, or if there are legal reasons why their attendance cannot be identified.
3. To ensure that adults also have the choice whether to be seen on camera.
4. To operate to the highest standards of best practice as an act of worship and service to God and the wider community.

### Practice (an example using Sunday services, but also transferrable to other events)

- The camera will focus only on activity taking place on the stage and will not show images from beyond the left and right edges of the stage. Where there are children or young people who should not be shown, or adults who do not wish to be shown, they will be encouraged to sit at the sides of the church, beyond the camera recording zone, to ensure that they are not going to be on camera accidentally. (Those who sit in the middle section of the church may have the back of their head shown).
- Posters, informing those attending that the service is being livestreamed but only for members of the church community, will be placed within the foyer of the church. In addition, a slide to this effect will be added to the introductory PowerPoint which is displayed before the service. That slide will also contain a reminder of our policy not to allow photographs or videos to be taken in the service.
- Permission to be shown on livestreams will be included as a category and consent requested in the permission forms that are signed on behalf of children and young people who attend the church. Without this consent no child or young person may be shown on the livestream. We will ensure that such children are given the opportunity to participate in the service in other ways when their groups are taking part on the stage during the service (for example, learning about the sound / vision desks, welcoming (with parents and guardians), and being asked how they would like to serve. The onus is on parents to ensure that their children understand why they may not be able to participate on the stage.
- Recordings of the intercessions and sermon will be made available on YouTube. It will not be our normal practice to record video of the participation of children in a service and put it on YouTube or social media without the explicit permission from parents / guardians for that video.
- Any children who accidentally appear on recorded videos will be obscured by blurring or blacking out.
- All those attending the livestream on Zoom will need to:
  - Ensure that their camera is on at all times while children are in the Sanctuary and could be involved on the stage, AND
  - Ensure that their username is their full real/known name, i.e. not a technical/computer name, nickname/joke name, or just their Christian name, AND
  - Those joining the live stream will start in the waiting room where the Zoom host will explain our procedures to them. Any unknown people will be asked for more information about their attendance online, will need to agree to a screenshot of their face being taken with their name visible (which is retained for safeguarding purposes). While we wish to maintain a welcoming ethos, anyone who refuses to comply with the above requests, or fails to satisfy the Zoom host of their bona fide will be removed from the Zoom meeting.
  - The Zoom host will regularly remind those online that if they have concerns they can chat with them and they will pass on safeguarding concerns to the Designated Person for Safeguarding.